



**STATE OF MISSOURI
MISSOURI DEPARTMENT OF CORRECTIONS
CONTRACT AMENDMENT**

**RETURN AMENDMENT NO LATER THAN JUNE 03, 2016 TO:
DIANA FREDRICK, CPPB
PROCUREMENT OFFICER II**

MISSOURI DEPARTMENT OF CORRECTIONS
PURCHASING SECTION
2729 PLAZA DRIVE, P.O. BOX 236
JEFFERSON CITY, MISSOURI 65102
FAX: 573-522-1562

DATE	VENDOR IDENTIFICATION	CONTRACT NUMBER	CONTRACT DESCRIPTION
05/06/16	Recovery Lighthouse, Inc. 107 E. Culton Street Warrensburg, MO 64093	SDA48000839 Amendment #001	COMMUNITY REENTRY FUNDING

THE ABOVE REFERENCED CONTRACT IS HEREBY AMENDED AS FOLLOWS:

Pursuant to paragraph 2.2.3 on page 7, the Missouri Department of Corrections hereby exercises its option to renew the above-referenced contract for the period of July 1, 2016 through June 30, 2017.

Renewal of the above contract is contingent upon final approval of the fiscal year 2017 budget by Governor Nixon.

All terms, conditions and provisions of the previous contract period, including awarded funds, shall remain and apply hereto.

The contractor shall complete, sign and return this document as acceptance on or before the date indicated above.

IN WITNESS THEREOF, THE PARTIES HERETO EXECUTE THIS AGREEMENT.

Authorized Signer's Printed Name and Title: ADRIATIK LIKANI, Ph.D., DIRECTOR

Authorized Signature: Adriatik Likani Date 05-18-2016

THIS AMENDMENT IS ACCEPTED BY THE MISSOURI DEPARTMENT OF CORRECTIONS AS FOLLOWS: In its entirety.

[Signature]
Ellis McSwain, Jr., Board of Probation and Parole Chairman

6-2-16
Date

REQUEST FOR APPLICATION**ORIGINAL**

**Missouri Department of Corrections
Fiscal Management Unit
Purchasing Section
2729 Plaza Drive, P.O. Box 236
Jefferson City, MO 65102**

**Buyer of Record:
Gary Stoll, CPPB
Telephone: (573) 526-6402
gary.stoll@doc.mo.gov**

RFA SDA480-008**Community Reentry Funding Statewide**

**Contract Period: Date of Award through
06/30/2016**

Date of Issue: June 15, 2015**Page 1 of 57**

**Applications Must Be Received No Later
Than:**

2:00 p.m., July 2, 2015

Sealed applications must be delivered to the Missouri Department of Corrections, Purchasing Section, 2729 Plaza Drive, Jefferson City, MO 65109, or P.O. Box 236, Jefferson City, Missouri 65102. The applicant should clearly identify the RFA number on the lower right or left-handed corner of the container in which the application is submitted to the Department. This number is essential for identification purposes.

We hereby agree to provide the services and/or items, at the price quoted, pursuant to the requirements of this document and further agree that when this document is countersigned by an authorized official of the Missouri Department of Corrections, a binding agreement, as defined herein, shall exist. The authorized signer of this document certifies that the awardee (named below) and each of its principals are not suspended or debarred by the federal government.

Program Title: **MEN READY4CHANGE - REENTRY PROGRAM IN DISTRICT 5**

Company Name: **Recovery Lighthouse, Inc.**

Mailing Address: **107 E. Culton Street**

City, State, Zip: **Warrensburg, MO 64093**

Telephone: **660-441-7447**

Fax: **660-747-6903**

Federal EIN #: **20-4612874**

State Vendor #: **20461287400**

Email: **adriatik@recoverylighthouse.org**

Authorized Signer's Printed Name and Title: **Adriatik Likcani, Ph.D., LMFT, CRAADC, Executive Director**

Authorized Signature: *Adriatik Likcani*

Application Date: **06/24/2015**

NOTICE OF AWARD:**In its entirety.**

This application is accepted by the Missouri Department of Corrections as follows:

Contract No. **SDA48000839**

W-013

[Signature]
Ellis McSwain, Chairman, Board of Probation and Parole

Date: *7/29/15*

The original cover page, including amendments, should be signed and returned with the application.

REQUEST FOR APPLICATION**ORIGINAL**

**Missouri Department of Corrections
Fiscal Management Unit
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2729 Plaza Drive, P.O. Box 236
Jefferson City, MO 65102**

**Buyer of Record:
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Email: **adriatik@recoverylighthouse.org**

Authorized Signer's Printed Name and Title: **Adriatik Likcani, Ph.D., LMFT, CRAADC, Executive Director**

Authorized Signature: *Adriatik Likcani* Application Date: **06/24/2015**

NOTICE OF AWARD:

This application is accepted by the Missouri Department of Corrections as follows:

Contract No.

Ellis McSwain, Chairman, Board of Probation and Parole

Date

The original cover page, including amendments, should be signed and returned with the application.

Application Summary Form

COMMUNITY REENTRY FUND APPLICATION SUMMARY FORM
THIS FORM MUST BE COMPLETED IN ITS ENTIRETY AND SUBMITTED TO BE CONSIDERED FOR AWARD.

<i>Please select geographic area in accordance with the map attached: See Attachment 1</i>		Amount of DOC Funds Requested:
<input checked="" type="checkbox"/> Western Region	City/County Warrensburg, Johnson	\$ 50,000.00
<input type="checkbox"/> Southwest Region	City/County _____	
<input type="checkbox"/> North Central Region	City/County _____	
<input type="checkbox"/> Eastern Region	City/County _____	
<input type="checkbox"/> Southeast Region	City/County _____	

Program Title: MEN READY4CHANGE - REENTRY PROGRAM in DISTRICT 5

Does this program complement another application? Yes ___ No X Name: _____
Provide a unique name descriptive of service or program for EACH application submitted

Applicant Agency and Address: Recovery Lighthouse, Inc. 107 East Culton St. Warrensburg, MO 64093 <u>Adriatik Likcani, Director</u> 6/24/2015 Signature/Title Date	Project Director Name, Phone, Fax & Email: Adriatik Likcani, Ph.D., LMFT, CRAADC Tel: 660-441-7447 Fax: 660-747-6903 Email: adriatik@recoverylighthouse.org
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Anticipated Outputs: (number of offenders supervised by DOC to be served by the proposed project): 50	Estimated Cost per Offender: \$ 1,000	# of Paid Staff: 4 # of Volunteers: 10
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Summary of Proposed Project: In a concise manner, provide a summary paragraph of your project.
 Men Ready4Change program will enable at least 50 male offenders in District 5 to receive person-centered reentry services in their path to reentry in the community. The person-centered, comprehensive Men Ready4Change program is designed to help men to improve in the following evidence-based domains of SAMHSA's Strategic Initiative #4: Health: Overcoming or managing one's disease(s) as well as living in a physically and emotionally healthy way; Home: A stable and safe place to live that supports recovery; Purpose: Meaningful daily activities, such as a job, school, volunteerism, family caretaking, or creative endeavors, and the independence, income, and resources to participate in society; and Community: Relationships and social networks that provide support, friendship, love, and hope. This will be achieved through peer mentoring, trauma-informed care/counseling, reentry coordination, strong focus on finding and maintaining employment, use of social skills development curriculums, healthy support systems and social connectedness, family and relational education, and other reentry and recovery wraparound services. Our goal is to enable successful reentry and recovery of male offenders in order for them to become functional in the family, workplace, and in our community. Personnel consist of ex-offenders, individuals in long term recovery, and licensed professionals. Services will take place at the Recovery Lighthouse offices in Warrensburg, MO. Address: 107 East Culton St., Warrensburg, MO 64093.

In-Kind Contributions: Applicant must identify all in-kind contributions which include “contributions other than cash.” While these contributions usually add real value to a project, they do not require an additional cash outlay (e.g. donated labor, materials and services).

Applicants must provide in-kind and identify in-kind contributions their organizations will make to this project and how those contributions will help sustain the project. The funding resulting from an award of the RFA shall be considered seed funding to start initiatives with a strong sustainability plan indicated.

Attach a page identifying in-kind contributions.

Recovery Lighthouse will contribute adequate office space, clothes' closet, accounting services, phone, fax, internet, computers, printers, and other office items. Time of board members and the President of the Board who volunteer mentorship and in-kind contributions such as clothing, household items, etc., in-house training of staff, trips to MRP events, facilitation of MRP meetings and related events, Drop-In center activities, substance abuse programming under limited ATR funding for ATR eligible offenders, CSAT client workbooks for relapse prevention and anger management services. In addition, a number of interns from social work, counseling and child and family development programs will be assisting with program activities. Local coalition partners donate their time, expertise, bicycles, household items, furniture, and items such as food, clothing, hygiene items, and other basic needs.

Checklist for Application Submission

REQUIRED FORM COMPLETED FORM TO BE RETURNED WITH APPLICATION

Check that all forms and narratives are complete and accurate. Submit the application narrative and forms in the following order to ensure credit for each of the categories as listed below.

NOTE: If narrative is not clearly marked by section, the evaluation team may not score the application.

1. **Request for Application Cover Page, including Cover Page(s) for any amendments** (see cover sheet)
2. **Checklist for Application Submission**
3. **Application Narrative** Not to exceed 10 pages. (see Part Three – Submission Requirements)
4. **Preference Points** (see 3.1 g)
 - Is service supported housing proposed? ___ Yes ___ No
 - Are sex offenders to receive rent/housing subsidy? ___ Yes ___ No
5. **Funding Sources** The applicant should identify on the Checklist for Application Submission the percentage of the applicant's total operating revenues which came from the following sources during the last fiscal year. (Total should equal 100%)

___ 0 ___ % Local government
 ___ 10 ___ % State government
 ___ 80 ___ % Federal government
 ___ 5 ___ % Direct donations from individuals
 ___ % Corporate or foundation grants
 ___ % Fee and charges for services, products, and sales
 ___ % Endowment and interest income
 ___ 5 ___ % Fundraisers or special events
 ___ % Membership fees
 ___ % Other sources (specify: _____)

100% Total

6. **Supporting Documentation & Forms**
 - A. Exhibit A – Prior Experience of Applicant (mandatory form)
 - B. Exhibit B – Expertise of Personnel (mandatory form)
 - C. Exhibit C – Legal/Cancellation Actions Against Applicant (mandatory form)
 - D. Exhibit D – Performance Measures (mandatory form)
 - E. Exhibit E – Timeline (mandatory form)
 - F. Exhibit F – Budget Detail Worksheet (mandatory form)
 - G. Exhibit G – Budget Narrative (mandatory form)
 - H. Exhibit H – Missouri Service-Disabled Veteran Business Preference (optional form)
 - I. Exhibit I – Participation Commitment (optional form)
 - J. Exhibit J – Documentation of Intent to Participate for MBE/WBE (optional form)
 - K. Documentation of Nonprofit Corporation under Chapter 355 RSMo. or Section 501(C)(3) of the Internal Revenue Code (documentation needed)

NOTE: Questions relating to the RFA must be directed to Gary Stoll, of the Department of Corrections at either (573) 526-6402 or gary.stoll@doc.mo.gov.

MEN READY4CHANGE - REENTRY PROGRAM IN DISTRICT 5

3.1.1 APPLICATION NARRATIVE (35 points)

Project Summary. Men Ready4Change program will enable at least 50 male offenders in District 5 to receive person-centered reentry services in their path to reentry in the community. The person-centered, comprehensive Men Ready4Change program is designed to help men to improve in the following evidence-based domains of SAMHSA's Strategic Initiative #4: **Health:** Overcoming or managing one's disease(s) as well as living in a physically and emotionally healthy way; **Home:** A stable and safe place to live that supports recovery; **Purpose:** Meaningful daily activities, such as a job, school, volunteerism, family caretaking, or creative endeavors, and the independence, income, and resources to participate in society; and **Community:** Relationships and social networks that provide support, friendship, love, and hope. This will be achieved through peer mentoring, trauma-informed care/counseling, reentry coordination, strong focus on finding and maintaining employment, use of social skills development curriculums, healthy support systems and social connectedness, family and relational education, and other reentry and recovery wraparound services. Our goal is to enable successful reentry and recovery of male offenders in order for them to become functional in the family, workplace, and in our community. Personnel consist of ex-offenders, individuals in long term recovery, and licensed professionals. All peer mentors are approved staff under the Access To Recovery (ATR) program and credentialed as Missouri Recovery Support Specialists (MRSS) and/or certified substance abuse counselors.

1. Program. This is an existing program previously funded by the Community Reentry Funding initiative. It showed effectiveness but it discontinued due to lack of appropriation of funds in FY 2014. Implementation of the program depends on this award. The uniqueness of the

program is that it combines comprehensive services under one umbrella utilizing evidence based treatment and case management services. Part of implementation includes significant community donations and some supplemental services through the Access To Recovery program.

2 & 3. Program Design and Implementation. Men Ready4Change is a program based on evidence-based treatment and case management models and is action-oriented. It is implemented within the Generalist Intervention Model, a prominent social work framework, which informs and fits well with the framework of Eight Evidence-Based Principles for Effective Interventions. Components of Men Ready4Change program consist of individual, family, and group interventions through integration of Motivational Interviewing, Family Therapy, and Cognitive and Behavioral models. Each participant is expected to receive an average of 20 contact hours of group services and 5 hours of individual counseling services per month. Our goal is to keep clients engaged for at least six months to increase their chances to success. This translates in a potential average of 120 group contact hours and 35 individual service contact hours per participant for a 6 month episode of care. The person-centered, comprehensive Men Ready4Change program is designed to help men to improve in the following evidence-based domains of SAMHSA's Strategic Initiative #4: **Health, Home, Purpose, and Community**. We plan to achieve successful outcomes through an array of direct services combined with active collaboration with recovery oriented systems of care in the community such as Vocational Rehabilitation, career centers, employers and employment agencies, housing assistance providers, food pantries, clothing assistance, medical and psychiatric providers, 12-step/mutual-help groups, local health centers, DSS, faith institutions, and other community resources. RL has become “the hub” for coordination of services among agencies through its role in the local MRP/ATR team and because its leadership on local recovery oriented systems of care through

support from ATR grant and DOC/MRP. The following presents an overview of what DOC/MRP can expect from us. Mr. Mark Stringer, Director of DMH, in a letter to SAMHSA (dated March 7, 2013) in support of RL wrote:

"Recovery Lighthouse's recovery-oriented approach, superior performance, and community involvement leads consumers to seek services from their program. Consumers often transition from being a consumer, to serving as a peer volunteer, and eventually to a peer staff person after fulfilling the training and credentialing requirements. The agency's focus on involving and training peers in providing recovery support services through a coordinated plan of recruitment, training, and credentialing is a major contributing factor to their success in implementing the goals and objectives of the ATR program."

All staff members are well trained on the proposed approaches to re-entry and recovery and receive 6 hours of continuing education monthly and weekly 60 minute supervision. The following describes all steps of program design and implementation based on the Generalist Intervention Model and the Eight Evidence-Based Principles for Effective Interventions:

1. Engagement & Assessment: Recovery Lighthouse staff will continue to utilize Probation and Parole in District 5, the MRP coalition, and collaboration with staff from correctional residential facilities in order to reach the target population to be served. When candidates are identified, our staff will conduct an interview with them and the referral source, explaining the program. When an offender is enrolled into the program, a comprehensive assessment of risks/needs will be conducted by a qualified professional utilizing the Addiction Severity Index-Multimedia Version (ASI-MV) and a standard interview. The assessment process will target the four recovery domains mentioned previously, including screening for trauma.

2. Planning/ Target Interventions. The qualified professional and the offender will

develop a re-entry and recovery plan based on needs/risk assessment. They will prioritize presenting problems, translate them into needs, and address those needs with attainable goals. Measurable objectives will be agreed upon for each goal, identifying steps and levels of intervention on how to achieve those objectives. Each offender will be assigned a counselor and a "Job Coach" and/or "Recovery Coach" who will work with the offender on goals and objectives agreed-upon. Our goal will be to engage offenders in services for the entire duration of this grant period offering them a variety of services as needed during each encounter. These are tailored to an offender's needs based on the change plan. The offender's PO will receive a copy of the change plan and weekly reports of engagement.

3. Implementation / Skill Training with Directed Practice. The assigned counselor and Job Coach and/or Recovery Coach will work weekly with the offender to coordinate services in order to achieve objectives agreed upon in the change plan. The goal for employment will include development of a skills-based resume, active employment seeking, review of job posting gathered by the Job Coach, a series of educational sessions on social skills development topics. The Recovery Lighthouse staff developed the following 9-hour group counseling/education program through a focus group with offenders in our past program. This will be offered in addition to the current evidence-based Matrix Outpatient program psycho-educational groups and will be open only to offenders enrolled in this program. Topics and structure for this "*early re-entry stage*" group-format program were a result of offenders' feedback as important to them in their re-entry process and as additional services to current program structure of individual sessions and recovery-related Matrix program groups. Each group session is 90 minutes. They will be offered in set days and times. All are expected to go through this group education component once but encouraged to attend post completion of 6-week rotation.

TABLE 3: *Early Re-entry Group Education*

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
Job Readiness Training / Employment Opportunities	Self Esteem & Self Care	Job Readiness Training / Employment Opportunities	Relationships and Boundaries My Family Roles: Fatherhood, son, brother, etc.	Job Readiness Training / Employment Opportunities	Supportive Services and Resources in the Community

This 9-hour educational series with a total output of at least 18 hours of group services will be implemented throughout this award as a rotating program with open entry points for offenders at each group session. Groups are interrelated yet stand alone as independent modules, allowing for offenders to join at any point. Offenders are expected to complete at least one series of *early re-entry group education* and will be supported with counseling and wraparound services during their episode of care. Based on our past experience most offenders will take advantage of more than one cycle of this psychoeducational group series. Employment groups will be facilitated by Job Coaches and guest speakers from VR, career centers, and employment specialist. Psychoeducational groups will be facilitated by qualified staff.

Offenders presenting with substance use disorders and/or co-occurring disorders will be provided services in house as well as referral to appropriate providers as needed. The focus will be on their goals for reentry and recovery identified in the change plan. In addition to weekly individual counseling, family counseling will be available to offenders based on need.

4. Positive Reinforcement. In all contacts with offenders, staff will practice from a strength-based perspective. We use evidence-based interventions to place emphasis on positive reinforcement and token economies. RL utilizes local business gift cards, bicycles, and achievement certificates at in-house recognition events as part of contingency management.

5. Support Systems. One of the hallmarks of the RL program is engagement of clients

with on-going support in natural communities. Clients will be informed of supportive systems and resources in the community and actively referred based on their needs. Healthy support systems will increase offenders' chances for successful reentry and sustainability of progress.

6 & 7. Evaluation / Measure Relevant Practices. The Job Coach and/or Recovery Coach will conduct Recovery Management Check-Ups (RMC) every two weeks to assess progress, evaluate the goals and objectives, re-engage when necessary, and gather data for outcomes. RMCs are an additional measure of pre / post test format of evaluation we utilize. In addition to RMC reports, the *Measurement Feedback* and quality assurance will involve a) suggestions and feedback drop-box; b) periodic focus groups with offenders; c) review of program with the MRP coalition members. The totality and diversity of measures will ensure accuracy of evaluation.

8. Termination & Follow-Up. Termination will occur in close collaboration with the client, their PO, Job Coach and clinical counselor involved in their re-entry process. RMC will be performed 30 days after termination to re-assess, re-engage if necessary, provide staff with the opportunity to reinforce reported positive changes, motivate clients, and gather outcome data.

4. Target Audience. Male offenders under supervision in District 5. We plan to work closely with Ms. Lori Burk, District Administrator, and her staff to offer these much needed services. Probation Officers will be the primary referral sources. Additionally, we have a good working relationship with most correctional residential facilities and referrals may generate prior to an offender's release from an institution.

3.1.2 PREFERENCE POINTS (10 points)

3.1.2 - b. Sex Offender Housing. We will utilize rent/housing subsidies allowed in this RFA to assist sex offenders in obtaining and maintaining housing and assisting them with services through our outpatient program. The agency has **consistently served sex offenders** and

has sex offenders currently enrolled in services.

3.1.2 - c. As indicated above, we assess for trauma, treat and refer when necessary. We believe that offenders have been exposed to trauma and we provide trauma-informed care. There are three basic phases to trauma treatment protocols: 1) Achieve client safety, reduce symptoms and increase competencies; 2) review of trauma memories; and 3) Identify and consolidate therapeutic gains (new skills and reframe). We have licensed therapists on staff who utilize trauma treatment models listed under NREPP (National Registry of Evidence-based Programs and Practices). Treatment model depends on assessment: onset, exposure, severity, and duration. As trauma-informed provider, we integrate trauma awareness and the following principles in all aspects of service delivery: Safety, Collaboration, Choice, Empowerment, and Trustworthiness.

3.1.2 - d. Employment for offenders is one of the major goals of our program. Our Job Coaches provide work readiness training, develop a skills-based resume for every clients, take them to job interviews, provide transportation, and other services such as clothing, hygiene. Job placement is one objective. During the episode of care we educate clients how to maintain employment. Our follow-up assessment include detailed questions about their employment.

3.1.3 FUNDING SOURCES. Identified in Checklist for Application Submission.

3.1.4 APPLICANT'S EXPERIENCE AND EXPERTISE (20 points)

A. Relationship with Probation and Parole. For the past 9 (nine) years, Recovery Lighthouse has consistently served individuals under probation/parole supervision. This agency's staff has daily contact with the local Probation Officers under Ms. Lori Burk, DA, (Tel. 660-543-7920 ext. 232 or Cell. 660-530-5530) on service delivery and coordination. Probation officers such as Erikka Smith, Heather Chaffin and others (Tel. 660-530-5530) maintain continuous contact and close collaboration with our staff in Warrensburg and have expressed praise for the

reentry and recovery services that we provide in District 5. Our staff has often participated in events with Probation and Parole including staff meeting, support with victim impact program, etc. The agency has made a continuous investment in the delivery of evidence-based reentry and recovery services in the region and has taken leadership in the establishment of the annual MRP and ATR conference attended by hundreds of professionals and state officials, including elected state senators and representatives. Additionally, two members of the agency (Adriatik Likcani and Brittani Dagen) serve as board members of the Citizen's Advisory Board.

B. Contracts & Capabilities to Implement the Project. The agency has met all contractual expectations with its funders and has consistently received excellent reviews in all audits. For FY 2011/2012 the agency was awarded three MRP grants, one grant for FY 2012/2013, and two grants for FY 2013/2014, renewed but funds not appropriated in FY 2014/2015. When FY 2015 funds were appropriated, the agency was awarded a contract for a proposed program for women offenders. Final reports of annual contracts for all previous rounds of Community Reentry Funding prepared by IPP/MU were positive indicating that we significantly exceeded target number of clients served, lowering actual cost per client from the proposed. We met our objectives on outputs and outcomes. The overall numeric score assigned by IPP/MU was higher than statewide awardee average score. Reports available upon request.

Furthermore, since May of 2006, the agency continues to be contracted by DMH under the Access To Recovery (ATR) grant and serves as one of the four Access Sites in the state of Missouri for the ATR grant. All annual reviews from DMH have been positive and showing effectiveness of our work with clients. Those are available upon request or can be obtained from Mr. Mark Shields, Project Director for Missouri Access To Recovery Program.

C. Personnel. RL staff consists of individuals in long term recovery, ex-offenders,

licensed mental health professionals, Missouri Recovery Support Specialists, recovery/reentry coaches, and certified addiction counselors. All staff have extensive training on re-entry and recovery coaching, peer services, cultural competence, application of evidence-based models for case management, peer support, and counseling. Please see Exhibit B.

D. Legal Actions. There are no current or past legal actions, suits or proceedings, pending or threatened against the organization. Exhibit C is attached.

E. Cancellation of contracts. No contracts canceled. The only contract cancellation after renewal period was from DOC last year (2014) due to no appropriation of funds. However, that type of cancelation does not fall under this category. Exhibit C is attached.

F. Experience with Target Population. For the past 9 (nine) years, Recovery Lighthouse has provided an array of recovery and reentry services and has consistently served individuals under probation/parole supervision. The combination of the array of services (mental health and substance abuse counseling, case management, job readiness training, meeting basic needs, transportation, etc.) and the individualized plans tailored to meet client's needs have made a significant difference in the delivery of services with quality and good outcomes. Reports from IPP/MU cited above and DMH/ADA have consistently shown that our agency achieved success above statewide averages on a number of indicators including employment rates for clients served, abstinence, social connectedness, and housing. Another report of the ATR project placed Recovery Lighthouse at the top of the list for length of days/months clients were engaged in services. Length of stay in services has been found by research to be directly correlated with the successful outcomes. It is this track record that has enabled Recovery Lighthouse to receive continuous contracts with DMH, DOC, and other funding sources.

3.1.5 CORE PERFORMANCE MEASURES (10 points)

The agency, in collaboration with P&P, MRP team, and DOC correctional centers, will serve at least 50 male offenders who reside or have a home plan in District 5. Please see Exhibit D.

3.1.6 TIMELINE, PERSON RESPONSIBLE, AND DATA COLLECTION (5 points)

Table below is a brief summary. For a more detailed timeline please see Exhibit E.

Goal / Activity	Timeline	Person Responsible	Data Collection
Assessment	Within 72 hours of referral	QSAP/ Licensed therapist	ASI-MV & Note
Development of Change Plan	At assessment - can be completed within 2 nd session	QSAP Licensed therapist	Signed Contract of Change Plan in chart
Implementation -Employment Coaching -Re-entry Coaching -Early Re-Entry Stage Program	On-going for the life of the grant. Goal is to keep consumers engaged for life of the grant period.	Job Coach QSAP / Licensed therapist Recovery Coach	Documentation of all services in client's chart by each professional.
Evaluation	-Pre-Test at intake -RMC twice a month -Post-Test one month after termination	QSAP Licensed Therapist Recovery Coach	Documentation of RMC, Change Plan, and GPRA in chart
Termination	End of the life of the grant or transfer to other program.	QSAP / Recovery Coach	Discharge & Post-Test
Follow-Up	RMC 1 month after termination	Recovery Coach	RMC completed form in client's chart

3.1.7 BUDGET DETAIL (15 points). Please see the attached Exhibit F.

3.1.8 BUDGET NARRATIVE (15 points). Please see the attached Exhibit G.

3.1.9 ATTESTATION. Recovery Lighthouse attests that the prices quoted in the application are fair and are not tainted by collusion, conspiracy, connivance, or other unlawful practice on the part of the applicant or any of its agency, representatives, owners, employees, or parties of interest.

EXHIBIT A

SUBMISSION IS MANDATORY

PRIOR EXPERIENCE OF APPLICANT

The applicant shall copy and complete this form for each reference being submitted as demonstration of the applicant's prior experience. In addition, the applicant is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Organization Name:	Recovery Lighthouse, Inc.
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	Department of Mental Health / Access To Recovery Project
Address of Reference Company:	1706 East Elm, PO Box 687
	Jefferson City, MO 65102
Reference Contact Person Name:	Mark Shields, MEd., LPC, CRAADC ATR Project Director
Contact Person Phone #:	573-751-8133 & 573-751-4942
Contact Person e-mail address:	mark.shields@dmh.mo.gov
Dates of Prior Services:	May 2006 to Present
Dollar Value of Prior Services:	\$1,411,019.80
Description of Prior Services Performed:	Access to Recovery services: recovery counseling, re-entry coordination, recovery mentoring and education, family engagement, work preparation, spiritual counseling, transportation, care coordination. Access Site Services: Complete assessments; issue vouchers; recruitment of providers in West Central MO; development and facilitation of Recovery Oriented Systems of Care in West Central MO.

Adriana Silveira
Authorized Signature of Applicant

6/24/2015
Date

EXHIBIT A

SUBMISSION IS MANDATORY

PRIOR EXPERIENCE OF APPLICANT

The applicant shall copy and complete this form for each reference being submitted as demonstration of the applicant's prior experience. In addition, the applicant is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Organization Name:	Recovery Lighthouse, Inc.
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	Missouri Department of Corrections
Address of Reference Company:	P.O. Box 236, 2729 Plaza Dr.
	Jefferson City, MO 65109
Reference Contact Person Name:	John Hall, CPPB Lisa Meyer, MBA, CPPB
Contact Person Phone #:	573-526-6494 & 573-526-6611
Contact Person e-mail address:	John.Hall@doc.mo.gov Lisa.Meyer@doc.mo.gov
Dates of Prior Services:	August 2011 to Present
Dollar Value of Prior Services:	\$325,000.00
Description of Prior Services Performed:	Re-Entry services: Counseling, case management, mentoring. Funding was used for Ready4Change program implementation in Districts 5, 29, and 32.

Ashley Wilson
Authorized Signature of Applicant

6/24/2015
Date

EXHIBIT A

SUBMISSION IS MANDATORY

PRIOR EXPERIENCE OF APPLICANT

The applicant shall copy and complete this form for each reference being submitted as demonstration of the applicant's prior experience. In addition, the applicant is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Organization Name:	Recovery Lighthouse, Inc.
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	Health Care Foundation of Greater Kansas City
Address of Reference Company:	2700 East 18 th Street, Suite 220
	Kansas City, MO 64127
Reference Contact Person Name:	Liana Riesinger, Project Officer
Contact Person Phone #:	816.241.7006
Contact Person e-mail address:	LRiesinger@hcfgkc.org
Dates of Prior Services:	March 2012 to May 2014
Dollar Value of Prior Services:	\$80,000.00
Description of Prior Services Performed:	Seed funding for establishment of transitional housing and recovery program for women in West Central MO

Austin Wilson
Authorized Signature of Applicant

6/24/2015
Date

EXHIBIT B

SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>Re-Entry Program Coordinator/Counselor</u>	
Name of Person:	Kimberly Hale, B.S.W., CRADC, MRSS
Educational Degree (s): include college or university, major, and dates	BSW, Social Work, Univ. of Central MO, May, 2012.
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	CRADC, #8044 Certified Advanced Substance Abuse Counselor, MCB, Expiration Date: 10/31/2015 MRSS, Missouri Recovery Support Specialist, MCB Issue Date: Nov. 2012
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	Ms. Hale has her degree in social work, and her certification from MSAPCB as a MRSS, part of which involved extensive training and supervision. Ms. Hale is an Ex Offender with a great success story and an excellent counselor and recovery coach.
Number of years experience in area of service proposed to provide. Experience in working with offenders?	3 years. She completed her internship with Recovery Lighthouse and was hired full time providing ATR and re-entry services.
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Initially as intern, and later as employee, till present. 3 years.
Describe this person's responsibilities over the past 12 months.	Worked closely with Recovery Coaches and re-entry coordinators for ATR and Ready4Change DOC funded program in the area. She conducts assessments, develops plans, and provides counseling, reentry and recovery support services.
Previous employer(s), positions, and dates.	None in the field.
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
✓ Social Work	She performs at an excellent skill level with consumers due to her training as well as practice under our ATR and DOC/MRP contracts
✓ Reentry	Provided re-entry services as intern under supervision. Attends local coalition meetings
✓ Counseling	Practices recovery counseling under supervision
✓ Criminal Justice	Excellent relationship with P&P. Utilize CJ knowledge in practice.
✓ Correctional Residential Facilities	Participates at resource fairs, re-entry coordination meetings

Kimberly Hale
Authorized Signature of Applicant

6/24/2015
Date

No. 7076

Missouri Substance Abuse Professional Credentialing Board

Hereby recognizes that

Kimberly L. Hale

has met all the standards and qualifications required of a
recovery support specialist as determined by the Credentialing
Board and is hereby conferred the title of

Missouri Recovery Support Specialist

Awarded on November 28, 2012



Craig Johnson
President

Alicia Ozunbey MSACCB
Secretary

**Missouri Substance Abuse Professional Credentialing
Board**

P.O. Box 1250, Jefferson City, Missouri 65102-1250

573-751-9211, fax: 573-522-2073

help@msapcb.com

Name Kimberly L. Hale

LEVEL CRADC

CERTNO 8044

CERTDATE 8/22/2014

STATUS Active

EXPDATE 10/31/2015

MSAPCB Supervision Number

[Print This Page](#)



UNIVERSITY OF CENTRAL MISSOURI

Warrensburg, Missouri 64093-5105

Record of:

Hale, Kimberly L

Page: 1

Date Issued: 20-JUN-2013

Student ID: 700536970

Date of Birth: 19-JUN

Issued To: Official Transcript
Issued to Student Sealed

Course Level: Undergraduate

Degree Awarded: Bachelor of Social Work 05-MAY-2012
Major: Social Work

SUBJ NO.	COURSE TITLE	CRED GRD	PTS
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TRANSFERS CREDIT ACCEPTED BY THE INSTITUTION:

Kansas City Kansas Com Col

PE 2300	HUMAN ANATOMY & L&E	4.00	A
PSY 2220	CHILD DEVELOPMENT	3.00	A
Hrs: 7.00 GPA-Hrs: 7.00 QPts: 28.00 GPA: 4.00			

Kansas City Kansas Com Col

ELCT L001	PHYSIOLOGY	3.00	A
ELCT L002	PHYSIOLOGY LAB	1.00	A
HIST 1350	US TO 1877	3.00	A
Hrs: 7.00 GPA-Hrs: 7.00 QPts: 28.00 GPA: 4.00			

Kansas City Kansas Com Col

ELCT L003	BIOFEEDBACK	1.00	CR
ELCT L004	MICROBIOLOGY	3.00	A
ELCT L005	MICROBIOLOGY LAB	2.00	A
Hrs: 6.00 GPA-Hrs: 6.00 QPts: 20.00 GPA: 4.00			

Kansas City Kansas Com Col

ELCT L006	FOUNDNTL HLTH CARE	4.00	C
ELCT L007	HLTH PROMOTION LITSEPS	4.00	C
Hrs: 8.00 GPA-Hrs: 8.00 QPts: 16.00 GPA: 2.00			

Kansas City Kansas Com Col

ELCT L008	MENTAL HEALTH NURSING	4.00	C
ELCT L009	MEDCL SURG NURSNG I	4.00	B
Hrs: 8.00 GPA-Hrs: 8.00 QPts: 20.00 GPA: 2.50			

Kansas City Kansas Com Col

CONTINUED ON NEXT COLUMN

SUBJ NO.	COURSE TITLE	CRED GRD	PTS
----------	--------------	----------	-----

Transfer Information continued

ELCT L010	MEDCL SURG NURSNG II	4.00	A
ELCT L011	NURS CARE MON & NEGOTI	4.00	B
Hrs: 8.00 GPA-Hrs: 8.00 QPts: 28.00 GPA: 3.50			

Kansas City Kansas Com Col

ELCT L012	NURSNG CARE CHILDREN	4.00	B
ELCT L013	MEDCL SURG NURSNG III	4.00	A
ELCT L014	NURSNG ROLE TRANSITION	2.00	A
Hrs: 10.00 GPA-Hrs: 10.00 QPts: 32.00 GPA: 3.20			

Devry Inst of Tech

BYE L210	CON APS BUS	2.00	A
BYE L210	CON APS BUS LAB	1.00	A
CIS 1605	CON APS BUS	2.00	A
CIS 1605	CON APS BUS L&E	1.00	A
ELCT L020	BUSINESS ORG	3.00	A
ELCT L021	ALGEBRA	4.00	B
ELCT L022	STD SUCCESS STG	1.00	A
PSY 1100	PSYCHOLOGY	3.00	A
Hrs: 17.00 GPA-Hrs: 17.00 QPts: 64.00 GPA: 3.76			

Devry Inst of Tech

ECOM 1021	PRIN ECONOMICS	4.00	A
ELCT L015	PASCAL PRCG	5.00	A
ELCT L016	PASCAL PRCG LAB	2.00	A
ELCT L023	BUSINESS PATH	4.00	B
ENGL 1020	COMPOSITION	1.00	B
Hrs: 18.00 GPA-Hrs: 18.00 QPts: 65.00 GPA: 3.61			

Devry Inst of Tech

ELCT L017	COMOL I	5.00	A
ELCT L018	COMOL I LAB	2.00	A
ELCT L019	SYS ANALYSIS I	4.00	B
ELCT L024	ACCT PRIN 1	4.00	C

CONTINUED ON PAGE 2

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AN OFFICIAL OKANA U.S. IS WHITE WITH A RED (RECORDED)

In accordance with the Family Educational Rights and Privacy Act of 1974, as amended, information from this transcript may not be released to a third party without the written consent of the student.

Teri A. Bowman
Registrar

Record of:

Hale, Kimberly L



UNIVERSITY OF CENTRAL MISSOURI

Warrensburg, Missouri 64093-5105

Page: 2

Date Issued: 20-JUN-2013

Student ID: 700536970

Date of Birth: 19-JUN

SUBJ NO.	COURSE TITLE	CRED. GRD	PTS R	SUBJ NO.	COURSE TITLE	CRED. GRD	PTS R
Transfer Information continued:				Institution Information continued:			
ENGL 1030	ADV COMPOSITION	3.00 B		SOWK 2600	Intro to Soc Welfare & Socw	3.00 B	9.00
Hrs: 18.00	SPA-Hrs: 18.00	QPTS: 17.00	GRA: 3.15	WS 2090	Race, Class, and Gender	3.00 A	12.00
Metropolitan Community College				Term:	Hrs: 18.00	QPTS: 16.00	GRA: 3.40
Metropolitan Community College				Term:	Summer 2010		
HIST 1340	AM HISTORY I	3.00 F		AE 1840	Ways of Thinking: Persp on M&T	3.00 A	12.00
PSY 1100	GEN PSYCHOLOGY	3.00 F		PSY 4440	Abnormal Psychology	3.00 A	12.00
SPAN 1601	ELEMENTARY SPANISH	5.00 F		Term:	Hrs: 6.00	QPTS: 24.00	GRA: 4.00
Hrs: 0.00	QPTS: 11.00	GRA: 0.00		Term:	Fall 2010		
Metropolitan Community College				SOC 2805	Intro to Social Research	3.00 B	9.00
CHEM 1104	INTRO CHEM	5.00 A		SOWK 2601	SOWK Practice & Agency Expernc	3.00 A	12.00
SOC 1890	SOCIOLOGY	3.00 A		SOWK 4612	Human Behavior Social Systems	3.00 A	12.00
Hrs: 8.00	QPTS: 8.00	GRA: 4.00		Term:	Hrs: 9.00	QPTS: 33.00	GRA: 3.66
Metropolitan Community College				Term:	Spring 2011		
COMM 1000	FM SPEECH I	3.00 A		SOWK 3625	Math Ing & Eval Soc Wkrs	3.00 A	12.00
Hrs: 3.00	QPTS: 3.00	GRA: 4.00		SOWK 3610	Sowk Practice: Basic Skills	3.00 A	12.00
Metropolitan Community College				SOWK 4640	SowkPra: Int w/Comm & Crj	3.00 B	9.00
Metropolitan Community College				Term:	Hrs: 9.00	QPTS: 32.00	GRA: 3.66
Metropolitan Community College				Term:	Summer 2011		
Metropolitan Community College				ENT 3800	Social Enterprise for Entrepreneurs	3.00 A	12.00
Metropolitan Community College				PSY 4230	Psychology of Adolescence	3.00 A	12.00
Metropolitan Community College				Term:	Hrs: 6.00	QPTS: 24.00	GRA: 4.00
Metropolitan Community College				Term:	Fall 2011		
Metropolitan Community College				SOWK 3612	Human Behavior Across Lifespan	3.00 A	12.00
Metropolitan Community College				SOWK 4610	UN-Social Work and Health	3.00 A	12.00
Metropolitan Community College				SOWK 4630	SowkPra: Int w/Fam & Crj	3.00 A	12.00
Metropolitan Community College				SOWK 4650	Soc Policy & Econ Justice	3.00 C	6.00
Metropolitan Community College				Term:	Hrs: 12.00	QPTS: 42.00	GRA: 3.50
Metropolitan Community College				Dean's List			
Metropolitan Community College				***** CONTINUED ON PAGE 3 *****			
Metropolitan Community College				***** CONTINUED ON NEXT COLUMN *****			
Term:	Summer 2009						
COEN 1000	Film Appreciation	3.00 B	9.00				
SCOW 1010	Principles of Macro	3.00 A	12.00				
Term:	Hrs: 6.00	QPTS: 21.00	GRA: 3.50				
Term:	Fall 2009						
BLAW 2920	Legal Environment Of Business	3.00 A	12.00				
ENGL 2300	American Literature To 1865	3.00 B	9.00				
THEA 2400	Discovering Theatre	3.00 B	9.00				
Term:	Hrs: 9.00	QPTS: 30.00	GRA: 3.33				
Term:	Spring 2010						
PE 1220	Beginning Bowling	1.00 A	4.00				
SOC 3825	Race and Ethnic Relations	3.00 B	9.00				

In accordance with the Family Educational Rights and Privacy Act of 1974, as amended, information from this transcript may not be released to a third party without the written consent of the student.

Teri A. Bowman
Registrar

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AN OFFICIAL SIGNATURE IS WHITE WITH A RED BACKGROUND

Record of:

Hale, Kimberly L



UNIVERSITY OF CENTRAL MISSOURI

Warrensburg, Missouri 64093-5105

Page: 3

Date Issued: 20-JUN-2013

Student ID: 700536970

Date of Birth: 19-JUN

SUBJ NO COURSE TITLE CRSD CRD PTS R

Institution Information contained:

Term:	Spring 2012		
ICAP 6478	Integr. Socw. Pract. Sem	3.00 A	12.00
SONY 4565	Field Practicum	3.00 A	36.00
Term:	Hours: 12.00 GPA-Hrs: 72.00 Cpts:	48.00 GPA:	4.00

Dean's list

***** TRANSCRIPT TOTALS *****				
	Earned Hrs	GPA HRS	Points	GPA
TOTAL INSTITUTION	79.00	79.00	289.00	3.65
TOTAL TRANSFER	116.00	128.00	402.00	3.14
OVERALL	197.00	207.00	691.00	3.33
***** END OF TRANSCRIPT *****				

In accordance with the Family Educational Rights and Privacy Act of 1974 as amended, information from this transcript may not be released to a third party without the written consent of the student.

Teri A. Baxton
Registrar

A RAISED SEAL IS NOT REQUIRED.

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EXHIBIT B

SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>Re-Entry Coach/Job Coach</u>	
Name of Person:	Dennis Doyle, M.Div.
Educational Degree (s): include college or university, major, and dates	Master of Divinity, Southern Baptist Theological Seminary, May, 1986. Bachelor of Business Administration, Univ. of Texas at Austin, 1982
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	Pastor Pastoral Counselor and Recovery Coach at Recovery Lighthouse
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	Mr. Doyle has the degrees mentioned above and he is currently pursuing his Master's in Counseling where among other courses he has taken courses on addiction counseling. He has attended trainings with ATR programs with a focus on ethics, recovery supports, etc.
Number of years experience in area of service proposed to provide. Experience in working with offenders?	He has been a Pastor at a local church since 2001 and oversees care ministries. He has been engaged with offenders supporting them financially through the church with basic needs, rental assistance, and engagement in care ministry groups. He is well connected with community businesses and other resources helpful for offenders.
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Currently a volunteer at Recovery Lighthouse for the past 12 months.
Describe this person's responsibilities over the past 12 months.	Worked closely with Recovery Coaches and re-entry coordinators for ATR and Ready4Change DOC funded program in the area. He provided an array of supports to offenders through his role as a Pastor
Previous employer(s), positions, and dates.	None in the field.
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
✓ Social Work	He performs at an excellent skill level with consumers due to her training as well as work experience.
✓ Reentry	Provided re-entry services through church care ministries, including Celebrate Recovery groups. Attends local coalition meetings
✓ Counseling	Practices recovery counseling under supervision
✓ Criminal Justice	Excellent relationship with P&P. Utilize CJ knowledge in practice.
✓ Correctional Residential Facilities	Participates at resource fairs, re-entry coordination meetings

Adriatic Filicev
Authorized Signature of Applicant

6/24/2015
Date



May 14, 2015

To Whom It May Concern,

I am writing to confirm that Dennis Doyle has been serving as a Pastor and Elder at First Baptist Church of Warrensburg, Missouri since June 1, 2001. Dennis oversees our adult ministries and participates in other areas of the church's ministry as needed. He graduated from the University of Texas with a Bachelor of Business Administration in 1982 and from Southwestern Baptist Theological Seminary with a Master of Divinity in 1986. Dennis is currently working towards his Masters in Counseling at Midwestern Baptist Theological Seminary.

Sincerely,

A handwritten signature in black ink, appearing to read "Clifton Wise", written in a cursive style.

Clifton Wise



Southwestern Baptist Theological Seminary

Fort Worth, Texas

Let it be known that

Benito Dean Doyle

having completed the course of study prescribed for the Degree of
Master of Divinity

and having been recommended by the Faculty for graduation is admitted
to said Degree with all the honors and privileges appertaining thereto.

In testimony whereof we have affixed our signatures and the seal of the Seminary.

School of Theology

May 9, 1925

[Handwritten signature]
[Handwritten signature]



[Handwritten signature]
[Handwritten signature]



THE UNIVERSITY OF TEXAS
AT AUSTIN

has conferred on

EDWIN DEAN DOYLE

the degree of

Doctor of Business Administration

and all the rights and privileges therein appertaining

in witness whereof, this diploma duly signed has

been issued and the seal of the University affixed.

WITNESSED BY ME, President, upon Recommendation of the Faculty

THIS 15th DAY OF FEBRUARY, 1950, AT AUSTIN, TEXAS

Josephine R. [Signature]

William [Signature]

EXHIBIT B

SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>Curriculum/Program Supervisor & Evaluation Consultant</u>	
Name of Person:	Ryan Peterson, Ph.D.
Educational Degree (s): include college or university, major, and dates	Ph.D. in Child & Family Development, Univ. of Georgia, Dec. 2007 MS in Marriage and Family Therapy, Kansas State Univ, Dec. 2003
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	Dr. Peterson is a qualified professional but doesn't hold a practice license. He is Associate Professor and Coordinator of Child and Family Development program at Univ. of Central Missouri
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	Dr. Peterson has extensive training on family therapy and child and family development as demonstrated by his degrees. Copies of degrees attached.
Number of years experience in area of service proposed to provide. Experience in working with offenders?	Over 12 years. Dr. Peterson practice therapy as a graduate student during his master's degree and Ph.D. Since moving to Warrensburg MO, Dr. Peterson has been an active contributing member of the MRP/ATR coalition and has collaborated with treatment agencies on student internships and practicum placement and supervision.
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Member of MRP/ATR Coalition, and consultant to Recovery Lighthouse executive director on program development, research and evaluation since 2008.
Describe this person's responsibilities over the past 12 months.	Consultant to the agency. Provides professional coaching and training on re-entry, recovery and evidence based practice to the agency's staff. Supervision 60 min per week per staff, training 6 hours monthly
Previous employer(s), positions, and dates.	Therapy Intern and research/teaching assistant during graduate studies at Univ. of Georgia (2004-2007) and K-State (2001-2003).
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
✓ Social Work	Dr. Peterson teaches social work concepts and has published and presented on related topics.
✓ Reentry	Provides supervision and training to agency staff. Active member of the MFP/ATR coalition
✓ Counseling	Practiced counseling as graduate student. Teaches on the topic
✓ Criminal Justice	Excellent relationship with P&P. Active member of MRP coalition
✓ Correctional Residential Facilities	Excellent awareness of CRFs. Active member of MRP coalition

Adustin Likous
Authorized Signature of Applicant

6/24/2015
Date

The Faculty
of
The University of Georgia

The Graduate School
has by consensus

Frank Ryan Peterson

the degree of

Doctor of Philosophy

*together with all the rights, privileges and honors of retaining the same in consideration
of the satisfactory completion of the course prescribed by the Faculty of this University.
The following Officers have kindly afforded the seal of
the University and the signatures of the officers hereof
Given at Athens, Georgia on the fourth day of December, 1901*

Richard M. ...



Michael S. ...

THE UNIVERSITY OF KANSAS

By the authority of the Board of Regents of the
State of KANSAS and upon the recommendation of the Faculty
has conferred upon

FRANK RYAN PETERSON

the degree of

MASTER OF SCIENCE

with all its rights, privileges, and responsibilities.

Given under the seal of Kansas State University
this twelfth day of December, two thousand and three.

James DeLong

Geo. W. Sells



Alvin

Secretary of the Board of Regents

EXHIBIT B

SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>Executive Director / Therapist</u>	
Name of Person:	Adriatik Likcani, Ph.D., LMFT, CRAADC
Educational Degree (s): include college or university, major, and dates	Ph.D. in Marriage and Family Therapy, Kansas State Univ., May 2013 MSW (Social Work), Univ. of Missouri KC, August, July, 2011 MS in MFT, Univ. of NE - Lincoln, Dec. 2004
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	LMFT - #20090000404 Valid through February 29, 2016 CRAADC - # 2970 Expires on 10/31/2015
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	Dr. Likcani has extensive training and education in marriage and family therapy, social work and addiction treatment. Copies of diplomas, licenses and certifications will be attached to this document. Continuing education certificates will be available upon request.
Number of years experience in area of service proposed to provide. Experience in working with offenders?	22 years. Dr. Likcani began his career in the field of addictions counseling with Albania Teen Challenge as co-founder in 1993. Continued in Missouri as substance abuse counselor since 2003. Co-founder and Director of Recovery Lighthouse since 2006.
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Co-Founder of the agency. Executive Director since 2006.
Describe this person's responsibilities over the past 12 months.	Director and clinician. Manage contracts, provide direct services to clients - substance abuse counseling, couple and family therapy.
Previous employer(s), positions, and dates.	Pathways, Substance Abuse Counselor Nov. 2003-June 2006.
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
✓ Social Work	MSW. Dr. Likcani earned his MSW as a second graduate degree during his Ph.D. studies, integrating the field of MFT and SW
✓ Reentry	Provided re-entry services, counseling, and manage programs under current contract with DOC and DMH. Presenter / trainer.
✓ Counseling	Extensive experience.
✓ Criminal Justice	Excellent relationship with P&P. Utilize CJ knowledge in practice.
✓ Correctional Residential Facilities	Participates at resource fairs, re-entry coordination with CRF staff.

Adriatik Likcani
Authorized Signature of Applicant

6/24/2015
Date

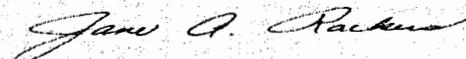
State of Missouri

**Department of Insurance, Financial Institutions and Professional Registration
Division of Professional Registration
State Committee of Marital & Family Therapists
Licensed Marital & Family Therapist**

VALID THROUGH FEBRUARY 29, 2016
ORIGINAL CERTIFICATE/LICENSE NO. 2009000404

ADRIATIK LIKCANI


EXECUTIVE DIRECTOR


DIVISION DIRECTOR

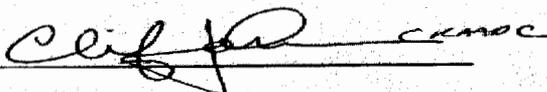
No. 2970

Missouri Substance Abuse Professional Credentialing Board

Hereby Certifies that

Adriatik Likcani

Continues to meet the standards and qualifications of a
Certified Reciprocal Advanced Alcohol Drug Counselor
as determined by the Board.


President

Expiration Date: 10/31/2015

KANSAS STATE UNIVERSITY

By the authority of the Board of Regents of the State of Kansas and upon the recommendation of the Faculty has conferred upon

Adriatik Tikcani

the degree of

Doctor of Philosophy

with all its rights, privileges, and responsibilities.

Given under the seal of Kansas State University this seventeenth day of May, two thousand and thirteen.



Timothy R. Ement
Chairman of the Board of Regents

Paul H. Schweg
President of the University



Agnes Chason
Provost of the University

Carol W. Shanklin
Dean of the Graduate School

The University of Nebraska

GRADUATE COLLEGE

THIS DIPLOMA MAKES KNOWN THAT THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA UPON THE RECOMMENDATION OF THE GRADUATE FACULTY AND BY AUTHORITY OF THE STATUTES OF THE STATE HAS BY ITS OFFICERS SPECIALLY AUTHORIZED HERETO CONFERRED THE DEGREE

MASTER OF SCIENCE

UPON

ADRIATIK LIKCANI

WHO IS ENTITLED TO ENJOY ALL THE RIGHTS, HONORS AND PRIVILEGES PERTAINING TO THAT DEGREE

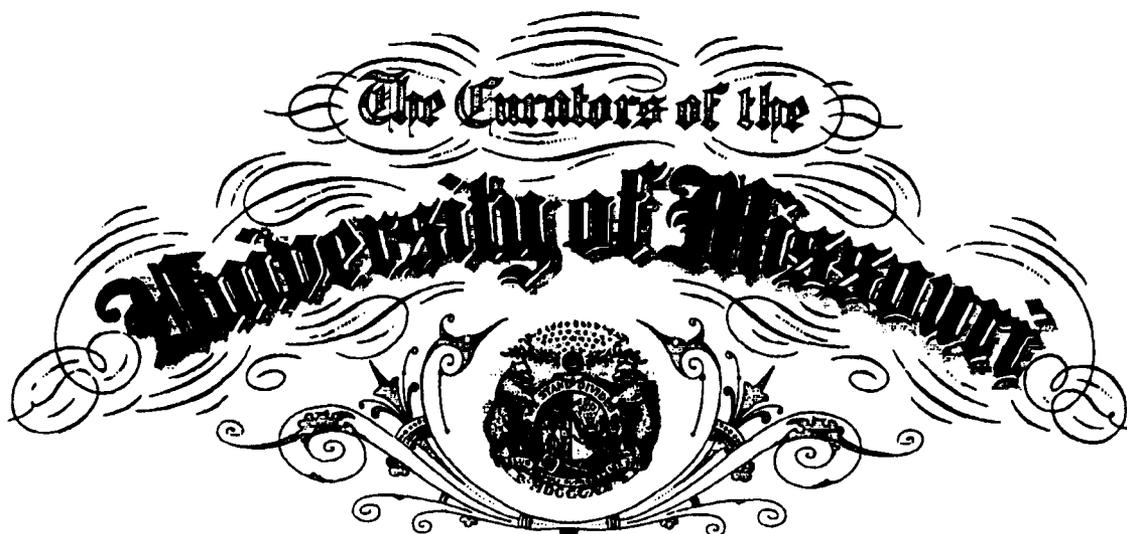
IN TESTIMONY WHEREOF WE HAVE HEREUNTO SUBSCRIBED OUR NAMES AND CAUSED THE SEAL OF THE SAID BOARD TO BE AFFIXED THIS EIGHTEENTH DAY OF DECEMBER, TWO THOUSAND FOUR.



Donald G. Burns
INTERIM CORPORATION SECRETARY OF THE BOARD

Don S. Burt
CHAIRMAN OF THE BOARD

James B. Milliken
PRESIDENT OF THE UNIVERSITY



To all whom it may concern
Greeting:

Be it known that the Curators, having been advised by the Faculty that

Adriatik Likrani

has completed the Course of Study required of candidates for the degree of

Master of Social Work

and is qualified to receive the same, do confer said degree
with all the honors and privileges appertaining thereto.

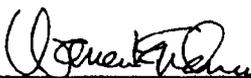
In testimony whereof the signatures of the proper officials and the
seal of the University are affixed.

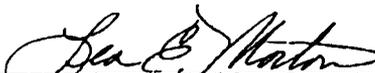
Done at the

University of Missouri-Kansas City

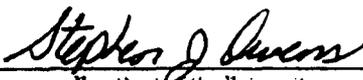
in the City of Kansas City, State of Missouri,

this twenty-ninth day of July, in the year two thousand and eleven.


Chair of the Board of Curators


Chancellor




President of the University

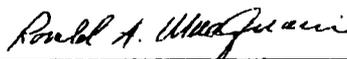

Dean

EXHIBIT C**SUBMISSION IS MANDATORY****LEGAL/CANCELLATION ACTIONS AGAINST APPLICANT**

The applicant shall copy and complete this form for each legal action or cancellation of contract brought against the organization in the past 5 years. In addition, the applicant is advised that if such information is obtained by Department that is not included in the application, the application may not be considered.

Organization Name:	Recovery Lighthouse, Inc.
Legal/Cancellation Actions Information From:	
Name of Company:	N/A
Address of Company:	N/A
	N/A
Contact Person Name:	N/A
Contact Person Phone Number:	N/A
Contact Person e-mail address:	N/A
Date(s) of Legal Action or Cancellation:	N/A
Reason for Cancellation of Contract:	N/A
Description of Legal Action:	N/A
Resolution of Legal Action:	N/A

Anthony Licari
Authorized Signature of Applicant

6/24/2015
Date

Exhibit D
Performance Measures

Instructions for how to complete this form and a sample can be found the next page.

Total Number of Clients Agency Proposes to Serve:

Category	Service	Proposed Clients	Outcome	Indicator (How do you know you are achieving the outcome?)
Academic	GED or other educational training fees	3	Enhanced education	100% of clients without a GED will be referred to be enrolled in GED classes. At least 50% of those requesting or in need will be enrolled by the end of this award
	Education and/or referral about GED or Other Vocational Training	20		
Basic Needs and Emergency Services	Food & Clothing	30	Attainment of basic needs and emergency services	100% of clients presenting with basic needs will be assisted to meet those needs.
	Hygiene items	30		
	Utilities	20		
Employment	Resumes	40	Improved employment	At least 70% of clients enrolled in the program will have developed a resume. At least 70% of clients enrolled in the program will find and/or maintain employment. 100% of clients needing assistance with job related items will be assisted to meet those needs so they can find or maintain employment
	Job Readiness Training	40		
	Work clothes/tools/ Temporary telephone or phone cards for employment	20		
Family	Relational Classes	40	Increased family support	75% of clients enrolled in the program will increase awareness of relational boundaries, roles, and show improvement in significant relationships (self report pre/post)
	Family Counseling	10		
Housing	Rental assistance	10	Attainment of housing	At least 70% of clients will report being permanently housed
	Mental Health	40		60% will show improved self esteem and self

Mental Health	Psychoeducation		Reduced mental health risks	worth 70% of program participants will show improved skills on managing emotions as measured by pre-/post test
	Anger Management and/or Managing Emotions in Parenting	20		
Substance Abuse	Recovery Support	40	Reduced substance abuse	At least 65% of program participants will remain clean and sober for the duration of the program. At least 30% will report engagement in support groups in the community
	Relapse Prevention	40		
	Self Help Groups	20		
Transportation	Transportation to medical appointments	20	Attainment of transportation	100% of program participants in need of transportation to job interviews will receive transportation services. 100% of newly employed clients who own a car presenting with a need for gas to make it work will be assisted.
	Rides to job interviews	20		
	Transportation to complete community services	20		
Vocational	Referral to VR	5	Improved employment	100% of program participants will learn about Vocational Rehabilitation of MO programs for employment and educational programs for professional improvement. At least 10% will have applied for VR support by end of this award.
	Referral to Career Services	25		
	Vocational Workshop	40		

EXHIBIT E**SUBMISSION IS MANDATORY****TIMELINE**

The applicant shall complete this form to include each detailed step that will need to be taken to implement the project and to provide services during the entire contract period.

Task or Event	Start Date	Date to be Completed	Assigned Personnel
Orient staff	8/1/2015	9/1/2015	Adriatik Likcani
Present program to P&P staff, and MRP Coalition	8/1/2015	9/15/2015	Adriatik Likcani and the re-entry staff
Present reports at monthly meetings	8/1/2015	7/31/2016	Adriatik Likcani and the re-entry staff
Accept new referrals	8/1/2015	6/30/2016	All staff
Conduct assessments	8/1/2015	6/30/2016	Kimberly Hale
Develop Change Plans	8/1/2015	6/30/2016	Kimberly Hale
Provide financial assistance to of offenders	8/1/2015	7/31/2016	Kimberly Hale & Dennis Doyle
Implement group and individual services	8/1/2015	7/31/2016	All Staff as assigned
Begin RMCs	8/1/2015	7/31/2016	Recovery Coaches
Hold monthly achievement ceremonies	8/30/2015	7/31/2016	All staff
Review Change Plans	8/1/2015	7/31/2016	Kimberly Hale, Dennis Doyle
Weekly staff supervision and training	8/1/2015	7/31/2016	Adriatik Likcani and Ryan Peterson
Evaluate Progress	8/1/2015	7/31/2016	Adriatik Likcani and all staff
Gather and analyze outcomes data	8/1/2015	7/31/2016	Adriatik Likcani & Ryan Peterson
First Quarter Report	10/31/2015	11/15/2015	Adriatik Likcani & all staff
Second Quarter Report	1/31/2016	2/15/2016	Adriatik Likcani & all staff
Third Quarter Report	4/30/2016	5/15/2016	Adriatik Likcani & all staff
Fourth Quarter Report	7/31/2016	8/15/2016	Adriatik Likcani & all staff

EXHIBIT F

SUBMISSION IS MANDATORY

BUDGET DETAIL WORKSHEET

All Expenses Must Be Reasonable and Necessary

COMPLETED FORM MUST BE RETURNED WITH APPLICATION		
A. Personnel (a breakdown in the number of hours each person is dedicated to the project is to be provided)		
Name/Position	Calculation of Cost	Cost
Kimberly Hale, BSW, CRADC / Program Coordinator / Counselor	20h x 52w x \$17	\$17,680.00
Dennis Doyle, M.Div., Re-entry Coach/Job Coach	8h x 52w x \$20	\$8320.00
Ryan Peterson, Ph.D., Curriculum/Program Supervisor and Evaluation Consultant	4h x 52w x \$30	\$6,240.00
Adriatik Likcani, Ph.D., LMFT, CRAADC / Executive Director / Therapist	4h x 52w x \$30	\$6,240.00
	Subtotal	\$38,480.00
B. Fringe Benefits (must be capped at 12%)		
Name/Position	Calculation of Cost	Cost
		0
	Subtotal	0
C. Staff Travel (mileage at \$0.37 /mile -- Conus rate for any other expenses)		
Purpose of Staff Travel (all staff travel must be for the <u>direct</u> benefit of the offender -- include location and type)	Calculation of Cost	Cost
Transportation of clients to employment interviews, healthcare appointments, and other necessary services and/or of personnel to coordinate services on behalf of clients, and/or DOC institutions to meet with consumers and P&P and/or THU/IAC staff to coordinate services 50x30 miles=1500 miles	1,500 miles x .37	\$555.00
	Subtotal	\$555.00
D. Direct Services (i.e. housing rental/lease, GED Testing)		
****ALL DIRECT SERVICES MUST BE PROVIDED TO THE OFFENDERS****		
	Calculation of Cost	Cost
Items for employment purposes, housing rental/lease assistance; GED Testing; Psychiatric and Physical health needs/ medication refill special items for employment; unforeseen special pertinent basic needs 50 clients x \$200	50 clients x \$200	\$10,000
Monthly Ceremonies with offenders, family members and POs to provide token economies reinforcing progress and educate family members	\$50 x 12 months	\$600
Holiday Season / Christmas Family Party - Please see budget item narrative.	\$80 x 1 event	\$80

	Subtotal	\$10,680.00
E. Equipment/Supplies (Direct Services Only)	Calculation of Cost	Cost
We anticipate printing at least 50 copies of materials per client - such as several copies of resumes for each person, job announcements and application, informational handouts, and helpful educational materials. Estimated calculation of cost: 50 clients x 50copies per client x .10 per copy.	50 x 50 x .10	\$250.00
Client charts based on current prices at Office Depot	One pack of 50	\$ 35.00
	Subtotal	\$285.00
Summary		
A. Personnel		\$38,480.00
B. Fringe Benefits		0
C. Staff Travel		\$555.00
D. Direct Services		\$10,680.00
E. Equipment/Supplies (Direct Services Only)		\$285.00
	TOTAL PROJECT COSTS	\$50,000.00

By signing below, the applicant hereby declares understanding, agreement and certification of compliance to provide the services or project in accordance with all the requirements and specifications contained herein and in the Terms and Conditions. The applicant further agrees that the language of this RFA shall govern in the event of a conflict of terms with his/her application.

Applicant Company Name Recovery Lighthouse, Inc.

Authorized Signature of Applicant *Adriatik Likcani* Date 6/24/2015

Printed Name Adriatik Likcani

EXHIBIT G**SUBMISSION IS MANDATORY****BUDGET NARRATIVE**

Applicant must provide justification and detailed description of all budget items listed in Exhibit E.

NOTE: All expenses must be reasonable and necessary.

A. Personnel

It is estimated that Kimberly Hale, CRADC, will spend 20 hours per week providing direct services such as assessments and change plan development, individual counseling and peer support. It is estimated that Dennis Doyle, M. Div., will spend 8 hours per week working with offenders on employment related tasks, spiritual life skills, and connecting them with resources in the community. It is estimated that Dr. Adriatik Likcani and Dr. Ryan Peterson will each spend at least 4 hours per week providing direct counseling services and enabling implementation of evidence-based practices through staff supervision and training.

B. Fringe Benefits

No fringe benefits were included in this proposal.

C. Staff Travel

Mileage rate was determined in accordance with the Office of Administration Travel Regulations from instructions provided in this RFA. Based on the experience with our similar contracts we estimate that transportation for staff to assist offenders with re-entry will be around 1500 miles for the duration of the contract. Staff travel will be restricted within the limitations of this RFA, and will only occur when there is a direct benefit to the offender/s. Examples include: medical appointments, job interviews, self help meetings, etc.

D. Direct Services to the Offenders

1. \$10,000 will be spent meeting offenders essential needs with a primary focus on employment related costs, housing rental assistance to prevent homelessness/eviction, assistance with utilities facing shut-off when deemed necessary, and other essential needs such as IDs, Driver's License, GED testing, gas for transportation to and from workplace especially during initial employment until first payday. Each request will be decided carefully by staff to ensure congruence with this contract, to determine that there is no other means of meeting that need such as through other programs and partners, and that moneys to be spent are necessary to assist offenders for successful re-entry.

2. \$600 will be spent for monthly achievement ceremonies for social connectedness, motivation, positive reinforcement, and family education in form of social events for offenders and their families. Refreshments and food will be served during these planned events which will be recreational with educational objectives, often related to issues such as parenting, families in recovery, boundaries, relationship skills, spirituality, etc. Offenders will also receive token economies at these events based on their progress and achievement certificates as they complete certain phases of our substance abuse program or any other educational group such as employment skills, anger management, or parenting. There will be 12 such events.

3. Each year we organize a Holiday Season / Christmas party with all offenders and their families providing them with a great meal and gifts to all their children. Gifts are donated. We will put \$80 towards food items, most of which are prepared by staff and volunteers. For example, last year we fed over 100 individuals and gave out gifts to over 50 children of offenders. Families were grateful and touched by the event. We want to continue this tradition and \$80 will help the program secure food and other related items that we cannot get through donations.

E. Equipment/Supplies (Direct Services Only)

Pricing for copies and charts is based on current prices on the market. Copies of helpful handouts, resumes, job announcements, etc. are commonly used in this program. Equipment and other supplies will be provided by the agency. Recovery Lighthouse utilizes free SAMHSA/CSAT workbooks for all its programming.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 03 2008

RECOVERY LIGHTHOUSE INC
C/O ADRIATIK LIKCANI
1514 STONEYBROOKE DR
WARRENSBURG, MO 64093

Employer Identification Number:
20-4612874
DLN:
17053149037028
Contact Person:
JACOB A MCDONALD ID# 31649
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
March 24, 2006
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

RECOVERY LIGHTHOUSE INC

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, looping initial "R".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC