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11:30:33 a.m. 02-10-2016

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STATE OF MISSOURI
MISSOURI DEPARTMENT OF CORRECTIONS
CONTRACT AMENDMENT

RETURN AMENDMENT NO LATER THAN JANUARY 12, 2016 TO:

Beth Lambert, Procurement Officer II
Beth.Lambert@doc.mo.gov
(573) 526-6494 (Phone)
(573) 822-1662 (Fax)
FMU/PURCHASING SECTION
P.O. BOX 236
JEFFERSON CITY, MISSOURI 65102

DATE	VENDOR IDENTIFICATION	CONTRACT NUMBER	CONTRACT DESCRIPTION
December 22, 2015	Community Counseling Center of Joplin, Inc. 12188 Baseline Blvd. Joplin, MO 64755	Amendment 001 SDA80300403	Indigent Sex Offender Treatment Services for Missouri Department of Corrections

CONTRACT #SDA80300403 IS HEREBY AMENDED AS FOLLOWS:

Pursuant to paragraph 2.9.2 on page 9, the Missouri Department of Corrections desires to renew the above-referenced contract for the period of July 1, 2016 through June 30, 2017.

Pricing for the new contract period is as follows:

- Intake Evaluation: \$250 per evaluation
- Assessment: \$85 per assessment
- Individual Counseling: \$18.75 per 15 minute increments
- Group Counseling: \$6.75 per 15 minute increments

All terms, conditions and provisions of the previous contract period shall remain and apply hereto.

The contractor shall complete, sign and return this document as acceptance on or before the date indicated above.

IN WITNESS THEREOF, THE PARTIES HERETO EXECUTE THIS AGREEMENT.

Company Name: Community Counseling Center of Joplin, Inc.
Mailing Address: 12188 Baseline Blvd.
City, State Zip: Joplin, Mo 64755
Telephone: 417-825-5187
E-Mail Address: TerryWolf1959@yahoo.com
Authorized Signer's Printed Name and Title: Terry Wolf - President
Authorized Signature: Terry Wolf Date: 2-10-16

THIS AMENDMENT IS ACCEPTED BY THE MISSOURI DEPARTMENT OF CORRECTIONS AS FOLLOWS: in its entirety.

[Signature]
Ellis McSwain, Chairman - Division of Probation and Parole
Date: 2/19/16

INVITATION FOR BID



Missouri Department of Corrections
Fiscal Management Unit
Purchasing Section
2729 Plaza Drive, P.O. Box 236
Jefferson City, MO 65102

Buyer of Record:
Gary Stoll, CPPB
Telephone: (573) 526-6402
gary.stoll@doc.mo.gov

**AMENDMENT 1
IFB SDA503-004**

Indigent Sex Offender Treatment Services

FOR

Missouri Department of Corrections
Statewide

**Contract Period: Date of Award through June 30,
2016**

**Date of Issue: June 24, 2015
Page 1 of 42**

Bids Must Be Received No Later Than:

2:00 p.m., July 9, 2015

Sealed bids must be delivered to the Missouri Department of Corrections, Purchasing Section, 2729 Plaza Drive, Jefferson City, MO 65109, or P.O. Box 236, Jefferson City, Missouri 65102. The bidder should clearly identify the IFB number on the lower right or left-handed corner of the container in which the bid is submitted to the Department. This number is essential for identification purposes.

We hereby agree to provide the services and/or items, at the price quoted, pursuant to the requirements of this document and further agree that when this document is countersigned by an authorized official of the Missouri Department of Corrections, a binding contract, as defined herein, shall exist. The authorized signer of this document certifies that the contractor (named below) and each of its principals are not suspended or debarred by the federal government.

Company Name: Community Counseling Center of Joplin, Inc
Mailing Address: 12188 Baseline Blvd
City, State, Zip: Jasper, Mo 64755
Telephone: 417-825-5187 Fax: (417) 781-7706
Federal EIN #: 45-0509301 State Vendor #: ?
Email: ferrywolf1959@yahoo.com

Authorized Signer's Printed Name and Title: Ferry Wolf President

Authorized Signature: Ferry Wolf Bid Date: 8-3-15

NOTICE OF AWARD:

This bid is accepted by the Missouri Department of Corrections as follows:

**In its entirety, to include
10/13/2015 clarification e-mail.**

Contract No.

SDA50300403

Ellis McSwain Jr., Chairman, Board of Probation and Parole

Date

10 | 15 | 15

Stoll, Gary

From: Terry Wolf <terrywolf1959@yahoo.com>
Sent: Tuesday, October 13, 2015 2:13 PM
To: Stoll, Gary
Subject: Re: IFB SDA503-004 Clarification

Gary, Yes that is incorrect. The DSO evaluation is \$250.00 and an intake assessment is \$85.00. Thanks for catching that.

Terry Wolf, Ed.S, LPC

On Tue, 10/13/15, Stoll, Gary <Gary.Stoll@doc.mo.gov> wrote:

Subject: IFB SDA503-004 Clarification
To: "terrywolf1959@yahoo.com" <terrywolf1959@yahoo.com>
Date: Tuesday, October 13, 2015, 1:16 PM

Thank you for your recent response to IFB SDA503-004. The Department of Corrections is requesting the following clarification.

Community Counseling Center of Joplin responded with a DSO evaluation price of \$85 and an assessment price of \$250. Was this a clerical error transposing the numbers? Was the intent \$250 for DSO evaluation and \$85 for assessment?

Thank you for providing this important service to the Department of Corrections.

Gary Stoll, CPPB

4505093010 0

Purchasing Manager

Missouri Department of Corrections

(573)-526-6402

ORIGINAL

INVITATION FOR BID



**Missouri Department of Corrections
Fiscal Management Unit
Purchasing Section
2729 Plaza Drive, P.O. Box 236
Jefferson City, MO 65102**

**Buyer of Record:
Gary Stoll, CPPB
Telephone: (573) 526-6402**

IFB SDA503-004

Indigent Sex Offender Treatment Services

FOR

**Missouri Department of Corrections
Statewide**

**Contract Period: Date of Award through June 30,
2016**

**Date of Issue: June 12, 2015
Page 1 of 42**

Bids Must Be Received No Later Than:

2:00 p.m., July 9, 2015

Sealed bids must be delivered to the Missouri Department of Corrections, Purchasing Section, 2729 Plaza Drive, Jefferson City, MO 65109, or P.O. Box 236, Jefferson City, Missouri 65102. The bidder should clearly identify the IFB number on the lower right or left-handed corner of the container in which the bid is submitted to the Department. This number is essential for identification purposes.

We hereby agree to provide the services and/or items, at the price quoted, pursuant to the requirements of this document and further agree that when this document is countersigned by an authorized official of the Missouri Department of Corrections, a binding contract, as defined herein, shall exist. The authorized signer of this document certifies that the contractor (named below) and each of its principals are not suspended or debarred by the federal government.

Company Name: Community Counseling Center of Joplin, Inc
Mailing Address: 12188 Baseline Blvd.
City, State, Zip: Jasper, MO 64755
Telephone: 417-825-5187 Fax: 417-781-7706
Federal EIN #: 45-0509301 State Vendor #: _____
Email: terry.wolf1959@yahoo.com

Authorized Signer's Printed Name and Title: Terry Wolf - President

Authorized Signature: Terry Wolf Bid Date: June 29, 2015

NOTICE OF AWARD:

This bid is accepted by the Missouri Department of Corrections as follows:

Contract No. _____

Ellis McSwain Jr., Chairman, Board of Probation and Parole

Date

EXHIBIT A
SUBMISSION IS MANDATORY
SDA503-004
PRICING PAGE

The bidder must provide a firm fixed price in the table below for the original contract period and maximum prices for each potential renewal period for providing all services in accordance with the provisions and requirements of this IFB. All costs associated with providing the required services shall be included in the stated prices.

SERVICE DESCRIPTION	FIRM, FIXED PRICE	First Renewal Option	Second Renewal Option	Third Renewal Option
Intake Evaluation	\$ <u>85⁰⁰</u> per evaluation	\$ <u>85⁰⁰</u> per evaluation	\$ <u>85⁰⁰</u> per evaluation	\$ <u>85⁰⁰</u> per evaluation
Assessment	\$ <u>250⁰⁰</u> per assessment	\$ <u>250⁰⁰</u> per assessment	\$ <u>250⁰⁰</u> per assessment	\$ <u>250⁰⁰</u> per assessment
Individual Counseling (per 15 minute increments)	\$ <u>18⁷⁵</u> per 15 minute increments			
Group Counseling (per 15 minute increments)	\$ <u>6⁷⁵</u> per 15 minute increments			

Bidder is to state the location where the service is provided:

Community Counseling Center of Joplin, Inc
2727 East 32nd St. Suite 9
Joplin, Mo 64804

The bidder must state the number of days required before the services described herein could be provided:

1 days after effective date of contract award.

Terms:

The bidder should state below its discount terms offered for the prompt payment of invoices:

0 % if paid within 30 days of receipt of invoice.

Employee Bidding/Conflict of Interest - Bidders who are employees of the State of Missouri, a member of the General Assembly or a statewide elected official must comply with Sections 105.450 to 105.458 RSMo regarding conflict of interest. If the bidder and/or any of the owners of the bidder's organization are currently an employee of the State of Missouri, a member of the General Assembly or a statewide elected official, please provide the following information.

Name of State Employee, General Assembly Member, or Statewide Elected Official:	
In what office/agency are they employed?	
Employment Title:	
Percentage of ownership interest in bidder's organization:	_____ %

Executive Order 04-09: Products and/or Services Provided Outside United States

If any products and/or services offered under this RFP are being manufactured or performed at sites outside the United States, the offeror MUST disclose such fact and provide details in the space below or on an attached page.

Are any of the bidder's proposed products and/or services being manufactured or performed at sites outside the United States?	Yes _____	No <input checked="" type="checkbox"/>
If YES, do the proposed products/services satisfy the conditions described in 4a, b, c, or d of Executive Order 04-09? (see the following web link: _____)	Yes _____	No _____
<p>If YES, mark the appropriate exemption below, and provide the requested details:</p> <p>____ 1. Unique good or service.</p> <ul style="list-style-type: none"> EXPLAIN: _____ <p>____ 2. Foreign firm hired to market Missouri services/products to a foreign country.</p> <ul style="list-style-type: none"> Identify foreign country: _____ <p>____ 3. Economic cost factor exists</p> <ul style="list-style-type: none"> EXPLAIN: _____ <p>____ 4. Vendor/subcontractor maintains significant business presence in the United States and only performs trivial portion of contract work outside US.</p> <ul style="list-style-type: none"> Identify maximum percentage of the overall value of the contract, for any contract period, attributed to the value of the products and/or services being manufactured or performed at sites outside the United States: ____% Specify what contract work would be performed outside the United States: _____ 		

Indicate if the bidder is a For Profit or Nonprofit Entity:

For Profit Nonprofit

By signing below, the bidder hereby declares understanding, agreement and certification of compliance to provide the services, at the prices quoted, in accordance with all the requirements and specifications contained herein and in the Terms and Conditions. The bidder further agrees that the language of this IFB shall govern in the event of a conflict with his/her bid.

Company Name Community Counseling Center of Joplin, Inc

Printed Name Terry Wolf Email Address: terrywolf1959@yahoo.com

Authorized Signature Terry Wolf Date 6-29-15

EXHIBIT B
SUBMISSION IS MANDATORY
PRIOR EXPERIENCE OF BIDDER

The bidder shall copy and complete this form for each reference being submitted as demonstration of the bidder's prior experience. In addition, the bidder is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Bidder Name:	Terry Wolf - Community Counseling Center of Joplin, Inc
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	United States Probation - Western District of Missouri
Address of Reference Company:	4510 U.S. Courthouse
	400 East 9 th St. Kansas City, Mo 64106
Reference Contact Person Name:	Stephanie K. Wiley
Contact Person Phone #	816-512-1329 Fax# - 816-512-1313
Contact Person e-mail address:	Stephanie-wiley@mo.uscourts.gov
Dates of Prior Services:	2005-to present
Dollar Value of Prior Services	Over \$5000 = per year
Description of Prior Services Performed	Sexual offender Intake Assessments Psychosexual Evaluations Abuse Assessment for Sexual Interests Sexual offender Group Therapy Sexual offender Individual Therapy

Terry Wolf
 Signature of Bidder

6-29-15
 Date of Signature

EXHIBIT C
SUBMISSION IS MANDATORY

PERSONNEL EXPERTISE SUMMARY
(Also Attach Resumes for Management Staff)

Personnel	Background and Expertise of Management Staff
1. <u>Terry J. Wolf, Ed. S. LPC</u> (Name) <u>President - Community Counseling</u> (Title) <u>Center of Joplin, Mo</u>	Mr. Wolf is a Licensed Professional Counselor who has been an approved Sexual Offender Treatment Provider by the Missouri Department of Probation & Parole since 1998. He is a Clinical Member of ATSA since July 2000.
2. _____ (Name) _____ (Title)	
3. _____ (Name) _____ (Title)	
4. _____ (Name) _____ (Title)	
5. _____ (Name) _____ (Title)	
6. _____ (Name) _____ (Title)	

Bidder's Signature

Date

Vitae

Terry J. Wolf

Personal

Work Address: Community Counseling Center of Joplin, Inc
2727 East 32nd St. Suite 9
Joplin, MO 64804

Work Phone: (417) 825-5187

Fax: (417) 781-7706

E-Mail: terrywolf1959@yahoo.com

Education

Ed.S. Community Counseling, Pittsburg State University
Dec 2001 – GPA 4.0

M. S. General Psychology, Pittsburg State University
May, 1998 – GPA 4.0

B. S. Psychology, Missouri Southern State College
May, 1997 – GPA 3.752

Relevant Work Experience

President - Community Counseling Center of Joplin, Inc - May 2000 to Present

Treatment Coordinator - Allied Mental Health Sexual Offender Treatment Program - May 1998 to May 2000

Group Facilitator - Allied Mental Health Sexual Offender Treatment Program – May 1997 to May 1998

Group Co-Facilitator - Allied Mental Health Sexual Offender Treatment Program – January 1996 to May 1997

Membership in Professional Organizations

Association for the Treatment of Sexual Abusers (ATSA)

Professional License

Licensed Professional Counselor – Missouri # 2001014007

Research Conducted

- Allison, J. A. & Wolf, T. J. (2000). Sentencing Judgments in Rape Cases. Unpublished Manuscript
- Wolf, T. J. & Allison, J. A. (1999). Correlates of Attachment Style and Sexual Offending. Unpublished Manuscript
- Wolf, T. J. (1998). Correlates of Attachment Style and Experience with Pornography. Unpublished Manuscript
- Wolf, T. J. (1996). An Assessment of Graduates' Satisfaction of the Vail Training Model as Compared with the Boulder Training Model. Unpublished Manuscript
- Wolf, T. J. & Kluthe, J. K. (1996). The Effect of Attachment on Smoking Behavior. Unpublished Manuscript

Presentations

- Allison, J. A. & Wolf, T. J. (2000). Sentencing Judgements in Rape Cases. American Psychological Association (APA) Annual Convention, August 2000 Washington, D.C.
- Wolf, T. J. & Allison, J. A. (1999). The Effect of Attachment on the Development and Maintenance of Sexual Offending. April 1999 - Midwest Psychological Association (MPA) Convention, Chicago, IL.
- Wolf, T. J. (1998). The Effect of Attachment on the Development and Maintenance of Sexual Offending. March 1998 – Pittsburg State University Research Colloquium
- Wolf, T. J. & Kluthe, J. K. (1996). The Effect of Attachment on Smoking Behavior. November 1996 – Association for Psychological and Educational Research in Kansas (PERK), Lincoln, NE.

Treatment Manuals

- Wolf, T. J. & A.C. Wolf (2002). Psychoeducational Workbook for Sexual Offender Treatment
- Wolf, T. J. (1999). Ethical Considerations in the Treatment of Sexual Offenders.
- Wolf, T. J. (1998). Allied Mental Health Sexual Offender Treatment Program Manual: A Cognitive/Behavioral Approach for the Treatment of Sexual Offenders

Proposed Method of Performance

Mr. Terry Wolf, Ed.S., LPC at Community Counseling Center of Joplin, Inc has been an approved sexual offender treatment provider for the Missouri Department of Corrections since 1998. Mr. Wolf will continue to provide quality treatment and follow all guidelines set forth by the Department of Corrections. The program at Community Counseling Center of Joplin, Inc is comprehensive and includes relapse prevention, as well as educational components. Cognitive-behavioral therapy in a group setting is the primary method of treatment. Mr. Wolf collaborates closely with probation and parole personnel and attends all quarterly meetings conducted by the Regional Sexual Offender Specialist.

EXHIBIT G, continued**BOX B - CURRENT BUSINESS ENTITY STATUS***Community Counseling*

I certify that Center of Joplin, Inc (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530.

Terry Wolf

Authorized Business Entity
Representative's Name

(Please Print)

Community Counseling Centerof Joplin, Inc

Business Entity Name

Terry Wolf

Authorized Business Entity
Representative's Signature

6-29-15

Date

Terry Wolf 1959@yahoo.com

E-Mail Address

As a business entity, the bidder/contractor must perform/provide the following. The bidder/contractor should check each to verify completion/submission:

- Enroll and participate in the E-Verify federal work authorization program (Website: ; Phone: 888-464-4218; Email:) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the bidder's/contractor's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's/contractor's name and the MOU signature page completed and signed, at minimum, by the bidder/contractor and the Department of Homeland Security - Verification Division. If the signature page of the MOU lists the bidder's/contractor's name and company ID, then no additional pages of the MOU must be submitted.; AND
- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

AFFIDAVIT OF WORK AUTHORIZATION ANNUAL RENEWAL DOCUMENT

The contractor who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization Annual Renewal Document.

Comes now Terry J. Wolf (Name of Business Entity Authorized Representative) as President (Position/Title) first being duly sworn on my oath, affirm: Community Counseling Center of Joplin, Inc (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Community Counseling Center of Joplin, Inc (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Terry J. Wolf
Authorized Representative's Signature

Printed Name
Terry J. Wolf

Title - President

Date - June 12, 2015

E-Mail Address terrywolf1959@yahoo.com

E-Verify Company ID Number - 383572

Subscribed and sworn to before me this 15th of June 2015. I am
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of Barton, State of
(NAME OF COUNTY)

Missouri, and my commission expires on May 13 2018
(NAME OF STATE) (DATE)

Linda L. Johanson
Signature of Notary

6-15-15
Date

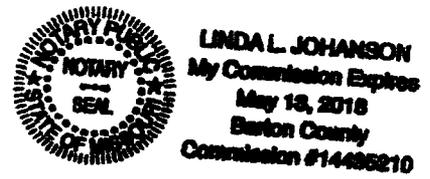


EXHIBIT G, continued

BOX C - AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

Community Counseling

I certify that Center of Joplin, Inc (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ A page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's/contractor's name and the MOU signature page completed and signed, by the bidder/contractor and the Department of Homeland Security – Verification Division.
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed and notarized within the last twelve months).

Terry Wolf

Authorized Business Entity
Representative's Name
(Please Print)

383572

E-Verify MOU Company ID
Number

Community Counseling
Center of Joplin, Inc.

Business Entity Name

Terry Wolf

Authorized Business Entity
Representative's Signature

Terry Wolf 1959@yahoo.com

E-Mail Address

6-29-15

Date

Missouri State Agency or Public University* Name

Date of Submission June 29, 2015

Missouri Department of Corrections

Bid/Contract Number IFB SQA503-004

(If known)

* Public University includes the following five schools:

- Harris-Stowe State University - St. Louis
- Missouri Southern State University - Joplin
- Missouri Western State University - St. Joseph
- Northwest Missouri State University – Maryville
- Southeast Missouri State University - Cape Girardeau
- Division of Purchasing & Materials Management

Company ID Number: 383572

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Community Counseling Center of Joplin, Inc	
Terry Wolf	
Name (Please Type or Print)	Title
Electronically Signed	01/07/2011
Signature	Date
Department of Homeland Security -- Verification Division	
USCIS Verification Division	
Name (Please Type or Print)	Title
Electronically Signed	01/07/2011
Signature	Date

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name:	Community Counseling Center of Joplin, Inc
Company Facility Address:	1102 West 9th St.
	Joplin, MO 64801
Company Alternate Address:	
County or Parish:	JASPER
Employer Identification Number:	456509301

Company ID Number: 383572

North American Industry Classification Systems Code:	541
Administrator:	
Number of Employees:	1 to 4
Number of Sites Verified for:	1
Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:	
• MISSOURI 1 site(s)	

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name:	Terry J Wolf	Fax Number:	(417) 781 - 7706
Telephone Number:	(417) 825 - 5187		
E-mail Address:	terrywolf1989@yahoo.com		

Department of Corrections, Central
10000 Broadway Blvd
Denver CO 80231

PRIORITY MAIL® 2-DAY

Expected Delivery Day: 07/06/10

USPS TRACKING NUMBER



9505 2112 1027 2124 0002 20



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DEPT OF CORRECTIONS
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