

It is your responsibility to inform the Office of Victim Services of any changes in your address or notification information to ensure timely notifications continue to be provided.

To send information to the Office of Victim Services, please use the following address:

Office of Victim Services
3400 Knipp Drive
Jefferson City, MO 65109

or email at:

victims@doc.mo.gov

Other victim services contact information:

MCADSV

Missouri Coalition
Against Domestic & Sexual Violence
573-634-4161

MADD

Mothers Against Drunk Driving
800-746-MADD
800-736-6233

Crime Victims Compensation Fund
800-347-6881

Missouri Department of Public Safety
Crime Victim Services Unit
866-334-6682
573-751-5878

What crime victims need to know

Crime Victims

Victim Notification Request Form

In order to be notified of parole hearings, hearing results, release to the community, escape or death you can fill out a Victim Notification Request Form and submit it to the Office of Victim Services.

You can find the form by going to doc.mo.gov and clicking on the Office of Victim Services tab.

The image shows a screenshot of the 'VICTIM NOTIFICATION REQUEST' form. At the top, it says 'STATE OF MISSOURI DEPARTMENT OF CORRECTIONS VICTIM NOTIFICATION REQUEST'. There are 'Save', 'Print', and 'Cancel' buttons. The form has several sections: 'VICTIM INFORMATION' with checkboxes for 'I am a victim', 'I am a witness', 'I am a victim's brother/sister', 'I am a victim's daughter/son', 'I am a victim's grandparent', and 'Other'; 'HEARD ADDRESS' with fields for 'NAME', 'PHONE', and 'ZIP CODE'; 'DAY TELEPHONE NUMBER', 'EVENING TELEPHONE NUMBER', and 'E-MAIL TELEPHONE NUMBER'; and 'LOCAL ADDRESS OF OFFENSE'. At the bottom, there is a disclaimer: 'The above information must be provided to the Missouri Department of Corrections to ensure you receive timely notification regarding offender status. In order for proper and continued notification you must advise the Office of Victim Services of the address most likely of future changes to your name, address, telephone number(s) or email address. Please complete this form and Submit by Email.' Below the disclaimer is the contact information for the Office of Victim Services: Missouri Department of Corrections, 3400 Knipp Drive, Jefferson City, MO 65109, Telephone Number: 573-526-6516, Fax Number: 573-526-2574.



Office of Victim Services

573-526-6516

Monday - Friday • 8 a.m. to 5 p.m.

victims@doc.mo.gov

doc.mo.gov

Missouri Department of Corrections

Michael L. Parson, Governor
Anne L. Precythe, Director



Victim notification

As the victim of an offense, you are entitled to and may request notification of the offender's custody status. If you do, you will be notified of parole hearings, hearing results, release to the community, escape and death.

RSMo. 595.209 ensures that the victim receives notification and is invited to participate in specific matters pertaining to that offender in the custody of the Missouri Department of Corrections.

Definition of a victim

Per RSMo. 595.209: A victim is "a natural person who suffers direct or threatened physical, emotional or financial harm, as the result of the commission or attempted commission of a crime. The term victim also includes the family members of a minor, incompetent or homicide victim."

Per RSMo. 595.209: A family member is, "a spouse, child, sibling, parent, grandparent or legal guardian of a victim."

Victim rights

During the parole hearing process, a victim has certain rights:

- You may attend the hearing and present information regarding parole consideration.
- At the hearing, you may give a statement to the hearing panel in the presence of the offender or without the offender present.
- If you choose not to have the offender present during your statement, you may leave without seeing the offender, or stay and listen to the

offender's portion of the hearing.

- You may request a partition between you and the offender.
- You may have a personal meeting with a Board Member at the Division of Probation and Parole's Central Office in Jefferson City.
- You may provide a written or recorded statement to the Board rather than attend the hearing.

Attending a parole hearing

Please contact the Office of Victim Services if you want to attend a parole hearing. Parole hearings can occur in two different venues: at the institution or via videoconference at Probation and Parole Central Office in Jefferson City, Missouri. If you choose to attend a hearing, contact the staff at the Office of Victim Services to arrange your attendance. You will have to travel to the institution or Probation and Parole Central Office at your own expense. Directions to the hearing site will be provided, or you can visit at doc.mo.gov for directions to institutions and the Probation and Parole Central Office.



Entrance at Jefferson City Correctional Center



Video parole hearing in Jefferson City, Mo.

Security measures limit what you may bring. Please present a photo ID (e.g. driver's license). You will enter a DOC facility and may be subject to a security search by staff. If you require special accommodations, please let us know in advance.

When you attend a hearing, you will be met by DOC staff who will explain the hearing procedure and answer your questions.

The information you provide to the Board is important and will help determine whether an offender will be released on parole, when the release will occur, and the type of supervision required upon release. You may request that special conditions be placed on the offender's release orders, such as no contact with victims or family members of victims.

Written or recorded statements may be sent by any interested party at any time the offender is incarcerated.

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